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International Professional Association of Notaries Auxiliary

NEWSletter Quórum Uipan



THE FIRST CONTACT BETWEEN CNUE AND UIPAN

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I. EDITORIAL

TOWARDS THE PROFESSIONAL EXCELLENCE

It is not chance that our Association UIPAN, it includes as central letter of his anagram the word "P" of Professional. UIPAN is not a Political entity, deepens his roots in the professional character that must preside at the whole action of the employees of Offices of a notary.

To try to obtain the political recognition in the offices is not to have conscience of the reality through that we live. The workers of Offices of a notary we have to gain area and recognition for the labor that we realize day after day in our offices and fight in our countries for improving the labor relations of our companions.

For every politician that we can know our Notaries know hundred, because of it, without it is inopportune to expand our existence and the work that we do our end must be obtain the support and support of the notarial institutions.

Any organization has to demonstrate a few achievements and attainable projects. UIPAN's Board of directors, in little more than six months, has demonstrated that has the clear things, we have to form juridically the group of employees of Offices of a notary of the whole world, with independence of the singular personal circumstances of each one.

The globalization has achieved that we are interconnected in spite of just pressing a key. Let's use the technological advances to communicate, to exchange knowledge, ideas and projects.

The employees of Offices of a notary we have a space in the Notariado, are a part of he, contribute modestly to his strengthening and these virtues want that they are recognized publicly by the notarial Institution. For it, we have to continue working hard in the Notarial Offices, being excellent professional, awkward, studious and opened to new challenges that the company of the 21st century demands to the Notariado.

There is no place for the passiveness or the nonchalance. Let's bet firmly for the made well work that so much good can provide for the persons who come to the Office of a notary in search of advice.

UIPAN has born for it, in order that from the notarial institutions and the public or private organisms our profession is recognized.

Board of Directors

II.- THE PROMOTION OF THE EQUALITY IN UIPAN.



The Constitutions of the democratic countries it establishes as fundamental right or basic beginning of his juridical classifications the royal equality between his citizens.

All the professional codes of practice, including the notarial ones, include aspects to achieve the equality in the labor world.

But in the included world through that we live, where we are witnesses in the first person of humanitarian catastrophes, of terrorist attacks, of the ascent to the power of the principal world powers of persons with few ethical height we all have to be conscious that any human being is equal to us, that the place of residence of the persons to which the majority of the cases have come - in most cases, for accident or birth - cannot determine his future, do him of the second category.

In the labor sector, still in the countries most advanced and industrialized of the world, the women charge for his works less than the man, though they realize the same work. Without royal equality full democracy cannot exist. We all have the same rights and obligations, having to have the same possibilities of acceding to the literacy, supply, dignity and universal accessibility.

For this reason, we inform ours that, beside defending the interests of the auxiliary ones of Office of a notary, also we will do that a royal equality is achieved.

III.- Maurizia Bertoncino, Notary Public

It has filled us with pride and to satisfy to know that our dear Vice-president Maurizia Bertoncino, has overcome the opposition to accede supervised by Notary. Undoubtedly someone, this gives prestige to UIPAN and to the auxiliary ones of the Notariado.

Evidence that we are surrounded with companions by high juridical knowledge and an unbreakable will for collaborating in the strengthening of of the Notarial Institution from inside.



Maurizia always has stood out for his great intelligence, commitment and brotherhood.

Logically, though his name always will be indelibly recorded in our hearts as a pioneer in the international strengthening of the profession of the employee of Office of a notary, now, it must devote to major responsibilities as Office of a notary and, for this, reason has yielded his responsibility as Vice-president of UIPAN to another Italian companion, Dina Nicosia.

From his new position it will be able to help and take advice from knowledge of reason us. Together with other Notaries who recognize our important auxiliary labor in the notarial function we are sure that Maurizia always will be to our side.

We all can follow Maurizia's example, commitment without end, passion for the study and the personal formation and solidarity with the companions who need more than support for his personal circumstances.

Good luck, Mrs. Notaria.

IV.- Dina Nicosia, new vice-president of UIPAN

Our incombustible Italian companion, Dina Nicosia, who already was a component of UIPAN's Board of directors, has been designated unanimously by all the components of that one, Vice-president of the International Professional Association of Employees of Offices of a notary.

Dina is a companion compromised with the profession, has formed a part of different boards so much in UNIC@ as in CPNUE, they support an exemplary and irreproachable path.

Now, it assumes more responsibility in UIPAN, but we are totally sure that with his mien, amiability and intelligence will manage together with other members of the Board of directors to lead to our Association for the path of the growth and institutional strengthening.



Dina has said:

"UIPAN can and must be, the body with which to develop and to propose serious projects for the formation and the professional recognition, as well as assistant of notary or auxiliary legally of the notary and, I am sure that under the leadership of a man as Juan Carlos Martínez, with the support of the very valid persons members of the Executive, surely we are going to reach the aims.

This will be achieved being closely together of the Spanish colleagues in the investigation and the offer of solutions for the attainment of the aims of the association, in a climate of cooperation and mutual confidence ".

We hope that Dina helps to achieve UIPAN's aims, with European friends and of America.

Congratulations Dina.

V.- Anne Malleu, new Vocal of UIPAN.

After the vacancy left by Maurizia Bertoncino, UIPAN of conformity with his Bylaws has replaced the vacancy exists in the Board of directors for our Greek companion Anne Malleu.



Anne is a companion with big professional and human virtues that make her suitable to help to the Board of directors in this first and difficult stage of expansion and growth.

Anne speaks several languages, the Greek, the English and the Spanish. She is a journalist and assistant of office of a notary. Anne is a person who can help UIPAN in his development.

With Anne, UIPAN incorporates to a new country in the Board of directors, to Greece

UIPAN is an opened and plural organization to all the professional sensibilities of the employees of Offices of a notary of the world.

We are sure that Anne will be of great help for his tireless commitment and corporate experience.

Welcome Anne.

VI.- The first meeting between CNUE and UIPAN .

Last September 22, in Madrid, in the General Advice of the Spanish Notariado, there was a meeting between Jose Manuel García Collantes, Vice-president of the CNUE (Advice of the Notaries of the European Union), and Juan Carlos Martínez Ortega, President of the Association UIPAN (International Professional Association of Notaries Auxiliary) with the Secretary of this Association, Alberto de la Vega López.

During the meeting they spoke about the projects and aims of UIPAN, and about the collaboration with CNUE. In the world there are approximately 200.000 Notaries, and 800.000 you will help of Office of a notary, which a juridical army supposes.



J.M. Collantes and J.C. Martínez



J.M. Collantes and Alberto de la Vega

The President of UIPAN, Juan Carlos Martínez, informed about the success of the first course on "Introduction to the Notarial Law" that is given to more than 320 professionals of 24 countries of the world (three continents) by Elnotariado.com help. Wise J.M Collantes of this information, has received calls from Latin America.

Both institutions have stayed collaborating in the future in order to strengthen to the Notarial Institution, in order that every day could produce a better service of quality and juridical safety to the citizens.

The European Union for UIPAN is a very important continent, so let's not forget that it is the cradle of the Latin Notariado.

This meeting has been published in Argentina and in Spain, in Elnotariado.com and lawyer-press.com.

VII.- THE UIPAN'S FIRST INTERNATIONAL COURSE "INTRODUCTION TO THE NOTARIAL RIGHT ", A SUCCESS.

Last September 19, 2016 began the first course organized by UIPAN, " INTRODUCTION TO THE NOTARIAL RIGHT ", that has been the whole success.

More than 320 participants of 25 countries of three continents support the success of this first free course offered by UIPAN.



The author of the course has been our President, Juan Carlos Martínez Ortega, companion for the officials of Offices of a notary of Madrid and Alicante, Ramon Infante García-Consuegra and Juan Candela Cerdán, that they have not received anything for his classes.

The pupils of the course have been official and auxiliary of Offices of a notary, Notaries, Attorneys, or students advanced in Law.

This course has been the UIPAN's first formative action that has had ELNOTARIADO.COM.'s help platform of Argentina.

Uipan has got many congratulations for this course and recognition for our labor that must continue forward.

We mention ours some:

ELNOTARIADO
.com

" I am grateful for UIPAN's interest to prepare and qualify those who are related to the Notarial work, have realized the useful thing that is to know the origins of this labor, as well as the aims that it chases. This way also there is grateful very much UIPAN's free and prompt orientation for that we are acquiring this knowledge, specially to whom it us is complicated to take courses specialized by our economic vulnerability. We wait follow these free courses and power like that to certify ourselves of "Specialists in Notarial Law". B.A.Y.V. – Chile.

"Buongiorno.

Ho seguito il corso per curiosità.

Ho appreso notizie veramente interessanti, il materiale fornito è molto ben assortito e l'esposizione è chiara e si riesce a capire molto bene, anche per chi non parla spagnolo.

Sicuramente utile per chi non ritiene che il lavoro di assistente notarile sia quello di un semplice dattilografo. Molto bene.

Aspetto il prossimo corso.

Cordiali saluti". M.L. – Italia

VIII.- THE MAGAZINE NOTARIZES PUBLIC OF THE SPANISH NOTARIADO CELEBRATES HIS NUMBER 100.

Last June 28, 2016, I present the number 100 of the Magazine Public Writing, after 16 years, edited by the General Advice of the Notariado Español.

In the pág. 25, it indicates that the celebration took to itself to effect also Twitter. Do you know the one who appears? So our Association. We are in the means. Congratulations to the persons in charge of keeping Twitter's pages alive and facebook.



EN ESTE PAÍS | septiembre-octubre 2016 | Escritura PÚBLICA | 25



La celebración... también en Twitter

Juan Ramón FdzTorres @jrftorres
3 julio Enhorabuena x el centenario!
Esto es sólo el principio. 16 años no son nada cuando el trabajo es tan riguroso&redondo.

COMJIB @ComjibOficial 2 jul.
Felicidades @Notarios_ES por el número 100 de revista Escritura PÚBLICA a través de la cual difunden la importancia de la seguridad jurídica.

UIPAN A@uipan_asociacio 1 jul.
<https://www.youtube.com/watch?v=cXOKXALkrxQ> ...
Magnífico vídeo histórico del Notariado español. Felicidades a Escritura PÚBLICA y su Directora.

@tirantloblanch @Editorialtirant
1 iul. #EscrituraPública ha

IX.- UIPAN WILL BE IN 4^a EDITION OF THE NOTARIAL EUROPEAN CONGRESS IN OCTOBER 2017



As already we said in the previous number, the Notaries' European Congress organized by the Advice of the Notariados of the European Union (CNUE) will be celebrated on the 5th, October 6 and 7, 2017 in Santiago de Compostela.

At UIPAN we are employed in order that our presence in the Congress is very important as this one be

positive and have the repercussion in the Notariado for that we look: recognition and knowledge of our existence and activities.

We have organized a Committee to do the different tasks, which are:

- Utilization of a Stand. · Preparation of a diptych to distribute the assistants.
- Preparation of several publications to present: A book on the action of the Auxiliary one of Office of a notary and some notebook of notarial matter.
- Confection of a Video showing the labor that we do the auxiliary ones of Office of a notary, that one will see with subtitles in several languages (Spanish, Italian, Englishman, French and Portuguese) in a TV that he will have installed in the stand.

The Congress will have a scientific orientation with the aim to analyze the civil and commercial law and the accomplishment of legislative offers to the European Commission. Two topics are foreseen: the paper of the notariado in the development of digital materials and the transfer of the headquarters of the company inside the UE.

UIPAN has the help of the Associations FEAPEN and UNIC@

It will assemble the notaries of the whole Europe and prominent speakers of the national and European politics, businessmen, academicians and professionals of the justice, who will share his experiences.

We need Galician companions and of other countries that they help us to organize the Congress.

X.- UIPAN's EXTRAORDINARY MEETING IN SANTIAGO DE COMPOSTELA.

To the Congress of Santiago de Compostela of October there are going to come many persons of different countries because of it, UIPAN an Extraordinary Assembly on Saturday evening of October 7

In the night, there was celebrated a dinner that will serve to strengthen our friendship and to renew the spirit to continue forward with this UIPAN's great expansive project.

Companion is a historical event that you cannot get lost, meet making the plans to be there. Already we are managing housings, flights, etc. We possess you.



XI.- THE EQUALITY IN THE ACCESS TO THE NOTARY'S TRADE



Since we have expressed in the Publishing house of this Bulletin, in UIPAN we propose to stimulate from our humble position topics related to the equality of the persons and that better way of doing it is to begin for approaching the access to the notarial function for the women.

Since he was gathering the Third Item, Title the XIXth, law 2, of the Spanish king Alfonso X Wise, of 1265 the public notaries put in the cities, villas or other places had to be "omes free, and Christianos, and of good reputation. And otrosí deuen to be sabidores in escriuir well, and understood with the Art of the Escriuania, so that they can take well the reasons, or the positions, which the omes were putting between if before them".

So that it was needed to be a man, major of 25 years, Christian, lay person, of good reputation and educated. For it, they had to happen many centuries (until the XXth), when finally, the first women had access to the trade of Notary or notary.

In the thirties of last century some women, few ones, could accede to the Notary's opposition in Spain, thanks to the Republic of 1931, which after the victory of the Dictatorship of Franco, returned to supri-mirse, and it was necessary to wait years for the normality in this matter.

Today in Spain, almost parity exists in the new Notaries, which makes us happy enormously.

Fifty years ago few women were giving his services in the Offices of a notary, since in the majority of the countries they were devoting themselves to the tasks of the home. This situation has changed radically and at present, the Offices of a notary are shaped by an index of professionals - women and men - who at tuning in are employed in pursuit of the legality and the public faith.

XII.- THE ANNOTATION OF THE CONVENTION OF THE HAYA

The step of annotation consists of placing on a public document, or a prolongation of the same one, an Annotation or annotation that will certify the genuineness of the signature of the public documents sent in a signatory country of the Agreement XII of The Hague, of October 5, 1961, by which there is suppressed the exigency of Legalization of the Public Foreign Documents that should supply effects in another signatory country of the same one.

This way, the documents issued in a signatory country of the Agreement that have been certified by an Annotation will have to be recognized in any other country of the Agreement without need of another type of authentication.

What documents can be added notes?

- **Judicial documents:** documents arising from an authority or civil servant linked to a jurisdiction of the State, including the from ones of the Attorney General's office or of a secretary, official or judicial agent.
- **Administrative documents.**
- **Official certifications** that have been put on private, such documents as the certification of the record of a document, the certification on the certainty of a date and the official and notarial authentications of signatures in documents of a private nature.

It will not be applied to:

- the documents sent by diplomatic or consular civil servants.
- the administrative documents related directly to a commercial or customs operation.
- the documents that, in application of other International Agreements, are exempt from being legalized or added notes.



Every country regulates the organism that must add notes to the documents in order that they supply his effects out of the same one. For this motive, we want to expose brief what authorities they have assigned this competition.

Member States

Nowadays the number of Contracting states of the Agreement are 112. The members states that suppress the exigency of Legalization of the Public foreign Documents are:

- | | |
|--|---|
| 1.  Albania ¹ | 35.  Iceland |
| 2.  Germany | 36.  Israel |
| 3.  Andorra | 37.  Italy |
| 4.  Argentina | 38.  Japan |
| 5.  Armenia | 39.  Latvia |
| 6.  Australia | 40.  Lithuania |
| 7.  Austria | 41.  Luxembourg |
| 8.  Azerbaijan | 42.  Malta |
| 9.  Belarus | 43.  Morocco |
| 10.  Belgium | 44.  Mauritius |
| 11.  Bosnia-Herzegovina | 45.  México |
| 12.  Brazil | 46.  Mónaco |
| 13.  Bulgaria | 47.  Montenegro |
| 14.  Chile | 48.  Norway |
| 15.  Popular Republic China | 49.  New Zealand |
| 16.  Chipre | 50.  Netherlands |
| 17.  República of Corea | 51.  Panamá |
| 18.  Costa Rica | 52.  Paraguay |
| 19.  Croatia | 53.  Perú |
| 20.  Denmark | 54.  Poland |
| 21.  Ecuador | 55.  Portugal |
| 22.  Eslovaquia | 56.  United Kingdom |
| 23.  Slovenia | 57.  Czech Republic |
| 24.  Spain | 58.  República of Moldova |
| 25.  United States of America | 59.  República of Surinam |
| 26.  Estonia | 60.  Romania |
| 27.  Yugoslavian ex-Republic of Macedonia | 61.  Russia |
| 28.  Finland | 62.  Serbia |
| 29.  France | 63.  South Africa |
| 30.  Georgia | 64.  Sweden |
| 31.  Greece | 65.  Switzerland |
| 32.  Hungary | 66.  Turkey |
| 33.  India | 67.  Ukraine |
| 34.  Ireland | 68.  Uruguay |
| | 69.  Venezuela |

1.- Objected by Spain and, therefore, the Agreement it is not applicable to this country.

INTERNATIONAL NOTARIAL CONTRASTS



SPAIN

In Spain, it is the Royal decree 1497/2011, of October 24, which the civil servants and competent authorities decide to realize the only legalization or Annotation foreseen by the Agreement the XIIth of the Conference of The Hague of Private International Law, of October 5, 1961, it is possible to come to add notes to a document to the following places:



- **Public Administrative documents**, it is possible to come to the Head office of Attention to the Citizen of the Department of Justice, Territorial Managements of the Department of Justice and Representative Offices of Ceuta and Melilla., You would secrete of Government of the Top Courts of Justice.
- **Notarial documents** and private documents which signatures have been legitimized before Notary.
- **Public judicial documents** sent by the National Hearing and the Supreme Court: Secretaries of Government of the respective courts

So that in Spain, the Notariado assumes a very important paper to impose the Annotation of the Hays in the notarial documents, which are the majority, being a very agile service.

In addition, the annotation can be obtained digitalmente. **JCMO.**



GREECE

Greece ratified the convention of the Hays in 1984 with the law 1497/1984. For the concession of the annotation there is needed a sample of the signature of the signatory by expedition of the documents that take digital signature.

The documents that are considered to be public are: the documents of the State or of a public trade, the administrative, judicial, notarial documents and the official certifications on private documents. On the contrary it is not applied in documents of the diplomatic agents or documents that refer to a mercantile or customs operation.

The authorities that grant the annotation in Greece are: the regional trades of the department of the interior for the documents sent by the public authorities, the courts of the first instance for the judicial and notarial documents.

It is important to remember that in first it puts on the annotation and then the document is translated.

From 2006 in Greece there is accepted the digital annotation (and add notes). A.M.





PORTUGAL

In this beautiful country, there are legalized by the annotation, especially, the acts issued by the departments, the courts, the notarial records, state schools, municipalities and parochial meetings. The central authority / competent for the expedition of check / leaflets is the General Attorney of the Republic (article 2/1, the Statutory order N º 86/2009, of April 3). For delegation, this power is exercised also by the District General Attorneys of Oporto, Coimbra and Évora and the district attorneys who direct the District attorney of the District with headquarters in Funchal and Ponta Delgada.



For the article 1 of the Decree - law N º 86/2009, of April 3:

- For emission / check leaflet loads the importance of a tenth part of the account unit (UA): € 10,20.
- Individuals benefit from the gratuitousness to demonstrate his economic failure, in a document sent by the administrative authority competent or certificate sent by a public institution of social assistance.



PERÚ

The Annotation is the certification by means of which the Peruvian government, across the Headquarter of Consular Politics, of the State Department, legalizes the genuineness of the signature and the title with which a Peruvian civil servant acted.

It is realized only on peruan documents that will be presented before foreign authorities of the countries that form a part of the Agreement of the Annotation.

Peru this one in the Agreement of the Haye from the year 2009, seeking to reduce the cost and time for the Peruvian citizens.

With the Annotation of The Hague, which is a special stamp that is stamped on a document to certify the genuineness of the signature, the documents would remain exempt from any additional certification since with this stamp is confirmed the legality and genuineness of the document by the countries that



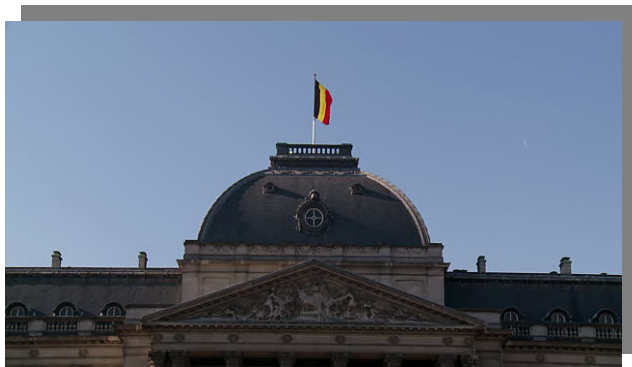
they have signed to the agreement. This way there are suppressed all the intermediate steps that existed for the legalization of the documents that are wanted to send abroad.



BELGIUM

In Belgium, it is necessary to distinguish two suppositions:

1.-In the case in which the notarial writing should be in use in a country of French language: the notary sends a copy exterior Trade of cooperation authenticates with his signature and his stamp of the notarial writing to Brussels to the Public Federal Service of Foreign Affairs (to the development) that puts the note of the Annotation.



2.-If the notarial writing will be in use in a not French-speaking country: it must be translated for a sworn translator, the signature of the sworn translator will be legalized for of the Court of The First Instance on which it depends and, later, the Public Federal Service of the Justice legalizes the signature of the President of the Court, later, the original one of the document appears to the Public Federal Service of Foreign Affairs (exterior Trade of cooperation to the development) in Brussels that is the one that finally puts the note of the " Annotation".



ITALY

The "Annotation" is a simplified, but very rigid form, of legalization that has to correspond exactly to the model made to the effect by the Convention of the Haya of October 5, 1961 that foresees her. It is in force between the Countries that have adhered to the mentioned Convention and replaces, only between those, the legalization.

As the legalization, also Add notes it is indispensable in order that any foreign act could have effect in Italy. As the legalization, the Apostilla consists of the check of the legal title of the official public or civil servant, who has signed the act and the genuineness of his stamp. There doesn't concern the validity or the efficiency of the act in the Country of origin.



Every Country adherent has stipulated which are the competent authorities to granting the Annotation. For Italy: the notarial, judicial acts and of the marital, competent status he is the Attorney of the Republic near the Courts in whose

circumscription the acts are formed.

A the administrative acts (signature of the Mayor etc.), competent he is the local Prefect in whom the act is issued, they do exception the Val de Aosta, in whose it is competent the President of Trent and Bolzano, for which the Commissioner of Government is competent.

"Annotation" is not necessary when the Country from which the foreign act comes has stuck fast to an international, bilateral convention or plurilateral that excludes it expressly. D.N.

FORMACIÓN

CREATION OF THE INTERNATIONAL SCHOOL GIVES AUXILIARY OF THE NOTARIADO



UIPAN is to help the companions / aces to be in any country where there exists the Notariado of Latin type.

The future is in the social networks and in the virtual communication. The distances have been slow enormously and we can interact real time with persons who are to thousands of kilometres of us.

For this reason, we have to use of the new technologies to communicate, and the auxiliary ones of the Notariado give us professional important information for all with independence of the country or continent where they live.

We know that the work is big, that the help of all and implication of all will be important, but also we admit that all the things that cost a sorrow are obtained by illusion, abnegation and commitment.

The vocational training of the employees is one of UIPAN's principal ends. If we are formed and instructed juridically we will be able to do a good notarial service, and our labor expectations will be recognized labor and economically. It is not a time to give up the hands. Each one is an owner of his professional future and it happens, irremediably, for being formed.

With this end, UIPAN is constructing the INTERNATIONAL PROFESSIONAL SCHOOL GIVE AUXILIARY OF THE NOTARIADO, which as any Teaching institution is necessary educated and capable Teachers. For it, we are creating a teachers' cloister of different countries in order that they help us in this assignment.

If you are experienced teacher, desire and interest to take part as Teacher in the International

School of Auxiliary of the Notariado us send a brief curriculum vitae indicating us your name, direction, academic qualifications and disposition.

In this project nobody exceeds, we need the best. The majority of the courses will be given in modality distantly or virtually, since you can observe in the next course that we have projected. We wait for you, together we can.

THE SECOND COURSE WILL TREAT ON THE "PRACTICAL APPLICATION OF THE BEGINNING AND VALUES OF THE PROFESSIONALS OF THE NOTARIADO".

After the success experienced by the UIPAN's first Course "Introduction to the Notarial Law", we you can announce the second Course that we will give in modality distantly and that will begin at the beginning of March, 2017.

This course, new for his subject matter, goes deeply into the practical aspects of the beginning that we must realize all the professionals of the Office of a notary - notary and employees-. Not only one treats for one the inspiring beginning of the notarial action in his theoretical aspect but in addition, it penetrates into the application of the same ones, with royal and practical examples.

We are preparing an agenda that will be very useful to develop our labor in the Office of a notary, since there are emphasized the ethical and ethical values that we must have in our daily action in all the aspects

It is a great opportunity that you cannot stop escaping for your own personal and professional development.

Since the first course we will use ELNOTARIADO.COM's platform that auspicia this formative program.

We have tried to fit to the maximum the costs of the course, to be able to satisfy the expenses for confection of material, advertising and teaching. We have fixed the cost of 70 euros/70 dollars, which will have to ingre-sarse in the account of following UIPAN:

BANCO SABADELL, S.A. – Madrid, c/c ES17 0081 0569 8700 0230 7634 BIC-BSABESBB

Though still time stays, already you can do your preinscripción in formacion.uipan@gmail.com, indicating your name, e-mail, native land and direction. It is an opportunity that you cannot stop spend.

It will make you a much better professional and it will have positive consequences in your work.

