# STATUTES OF THE ASSOCIATION NAMED AS 'INTERNATIONAL PROFESSIONAL UNION OF NOTARIES' ASSISTANTS (UIPAN)'

### TITLE I. GENERAL PROVISIONS

# CHAPTER 1: Name and scope

**Article 1. Name.** The Association, which has a professional character, is called 'INTERNATIONAL UNION of NOTARIES PROFESIONAL ASSISTANTS (UIPAN)'.

Article 2. Territorial scope, home address, website, working languages and logo. The territorial scope of the Association, given its international character, extends to the whole world.

The registered office of the Association will be located in 28013 Madrid, Gran Via, No. 69, 4th floor, office 414, which can be changed to any other place in Spain by decision of the Board of Directors.

The Association may establish branches, offices and headquarters in any country in the world.

The Association may have an electronic site which will serve and use it as a record of notices of meetings.

Given the languages of the founding associations, the official languages of the Association will be Spanish, Italian and English. The language for the administration shall be Spanish.

## CHAPTER 2. Principles and objectives of the Partnership.

**Article 3.** Right to associate. Any employee of any Public Notary office – irrespective of nationality – in active service, surplus or retired, has the right to participate in the association and freely leave the Association. Similarly, any professionals of notarial, legal institutions, associations of notarial and academic assistants who wish to do so and who identify themselves with our objectives, including students, may belong to the Association.

# Article 4. Right to associate.

Any assistant of any public notary office – irrespective of nationality – in active service, surplus or retired staff, as well as the persons concerned, is entitled to belong to the Association and freely separate from it.

**Article 5. Democratic nature and independence.** The Association affirms its democratic character as regards its function and organization, governed by this Statute and by the applicable laws in force.

The Association affirms its independence from public authorities, political parties and trade unions. It will remain neutral and respectful of the political and religious ideas of its members.

# **Article 6. Purposes.** The general aims of the Partnership are:

- 1. Upholding and promoting the principles, rights and freedoms enshrined in the International Bill of Human Rights, and in particular the values of justice, freedom, equality, truth and legal certainty, in the field of private legal relations.
- 2. To public, inform and promote any issues relating to the socioeconomic process that may affect its members.
- 3. Defend and demand all kinds of professional and labor demands of Notary employees around the world.
- 4. Promote the improvement of general and specific working conditions, as well as the unification of criteria and systems, by introducing and creating proposals and methods for a better employment relationship, in its technical, legal and occupational safety aspects, with particular emphasis on the integration of people with disabilities into the labor market.
- 5. Create the technical, legal, economic and social services deemed appropriate for the best defense of the socio-professional interests of its members.
- 6. Enhance friendship and peer relationships between Notary employees around the world, exchanging information and methods in order to better serve the community together with other legal professionals, public and private universities, as well as special law schools, at pre-grade, post-graduate or special level.
- 7. Enhance and defend professional ethics in the exercise of our work in notarial offices.
- 8. Represent UIPAN affiliates to public or private bodies in any country, as well as in all international notarial institutions, such as the CNUE and the International Union of Notaries.
- 9.- Promoting and enhancing the corporate spirit of notaries' employees worldwide.
- 10.- Organize and develop all kinds of training, cultural, training and further training activities, promoting and organizing international congresses, seminars, courses, conference cycles, schools, conversations and vocational training centers. Produce and edit manuals and publications with professional and legal content of all kinds.

In this aspect, encourage the creation of an International Training School to study and analyze the educational needs of employees, designing systematic academic guidance programs, reaching agreements with notarial institutions, training centers and public or private universities.

11.- Facilitate and promote the research and historical development of the Notary employee over the centuries.

### TITLE II OF THE ASSOCIATES

#### CHAPTER 1. Status of associate.

## Article 7. Requirements.

Members of the Association may be collective or individual, sympathetic or numerals.

Associations and legal entities wishing to join UIPAN shall be admitted as members by decision of the Board of Directors of UIPAN.

Assistants from all over the world, whether they are active workers, retired or on leave, and professionals of notarial, legal and academic institutions and associations who wish to do so, including students, may be individual associates of the Association, as sympathetic members.

Members of the UIPAN Association may be individual members as numerals members of the UIPAN Association, notarial assistants from all over the world, who are active, retired or on leave, as well as professionals of notarial institutions and associations of notarial, legal and academic assistants who wish to do so, including students who pay the annual contribution determined by the General Assembly.

In order to become a member of the Board of Directors of UIPAN, those appointed shall have the status of numbered individual members.

**Article 8. Admission**. The application for admission shall be made in writing and shall contain an undertaking to comply with these Statutes and the Code of Ethics, if any, and shall be addressed to the Board of Directors of the Association. You must indicate whether you want to be a numbered member or a sympathetic member.

The application must be sent directly by the associate to the <u>UIPAN</u> email: info@uipan.org or its future replacement. No person may belong to UIPAN without the Association having in its database the application and personal data of the candidate for membership.

The application for admission may be rejected if there are justified reasons or disciplinary proceedings are open to the applicant.

The Board of Directors of UIPAN shall ratify each admission to the Association within a maximum of six months.

In order to improve the control of members, a computerized register of associates shall be kept, containing an up-to-date list of their members and recording any registrations and withdrawals, indicating the day on which the event occurred.

This register shall be available to members who request it in the regulatory form. It shall be confidential, while preserving the protection of personal data of all registrants.

## CHAPTER 2. Rights and duties.

## **Article 9. Rights.** The rights of associates are:

- 1. Attend with a voice the General Assembly and the Territorial Assemblies, which may be held as appropriate.
- 2.- Only numbered associates who are entered in the register of associates and who are current or current in the payment of the annual fee shall have the right to vote.

Associations and legal entities that are part of UIPAN shall meet the same share and shall have the right to one vote as any numbered member.

- 3. Elect and be elected to the positions of the bodies of the Association if they have the status of a numbered associate.
  - 4. Participate in the activities organized by the Association.
- 5. Inform and be informed about the situation and progress of the Association.
- 6. Solicitate, according to these statues, the convocation of the board of directors of the Association, the application must be signed by a number equal to 20% (twenty per cent) of the numbered associates.
- 7. Receive information about the adopted agreements of the authorities of the Association.
- 8. Take advantage of all the benefits and rights that the Association may provide y realize for sus members or associates.
  - 9.- Support UIPAN via donations or voluntary collaboration.

# **Article 10.** The duties of the partners are:

- 1. Seek to achieve the goals of the Association while maintaining fair conduct towards them.
  - 2°. Observe these statutes and the Association's Code of Ethics, if any.
- 3. Respect and comply with the agreements validly adopted by the governing bodies of the Association.
  - 4. Contribute to the activities of the Association.
  - 5. Meet the quotas laid down for numbered associates.
- 6. Perform, where appropriate, the obligations inherent in the position they occupy.
- 7. Perform any tasks or duties that may be assigned by the General Assembly of Associates or by the Association's Board of Directors.

# **Article 11. Loss of associate status**. The loss of associate status shall occur:

- 1. At their own request. Any member may, at any time and voluntarily, cease to leave the Association. For this decision to be effective, it will be necessary to announce its purpose, in writing and with a system ensuring its receipt.
- 2. The Board of Directors may adopt, by means of a reasoned agreement, the removal from the Association of any of its members, for failure to comply with the obligations laid down in the Staff Regulations or the Code of Ethics, following the initiation of the appropriate file, in which the person concerned shall be heard for a maximum period of 30 days, in which to submit written arguments and offer evidence that it considers appropriate.
- 3. In both cases, the Regist shall certify the loss of membership, with all its effects from the date on which that event occurs, in order to duly confirm the rights of all members.
- 4. The non-payment of an annual fee by the numbered members. If a numbered member ceases to register as such, he or she may continue to be affiliated as a sympathetic member if he expresses it in writing.

### TITLE III ORGANISATION OF THE ASSOCIATION.

**Article 12. Bodies**. The State bodies of the Association are:

- a) The General Assembly
- b) The Board of Directors
- c) The Advisory Committee
- d) The working committees

# CHAPTER I: General Assembly.

**Article 13.** General Assembly. The General Assembly is the supreme decision-making body of the Association and shall be composed of all the partners.

### **Article 14. Powers**. The powers of the General Assembly shall include:

- a) Approval the management of the Board of Directors.
- b) Review and approve the annual accounts.
- c) Elect the members of the Board of Directors.
- d) Dissolution of the Association.
- e) Amendment of the Statutes.
- f) Provision or disposal of immovable property. Those powers shall be exercised by the Board of Directors with the agreement of the General Assembly.
  - g) Resolution of appeals in the cases referred in Statutes.

- h) Approve the amount of membership fees of numbered associates.
- i) As a supreme body, any other activity not covered by the preceding points and which is of interest and according to law.

**Article 15. Composition**. The General Assembly shall be composed by all associates.

The General Assembly shall be chaired by a bureau in which shall participate the President and the Secretary of the Board of Directors, also will participate, whenever is present, the Vice-President.

**Article 16. The Ordinary and Extraordinary General Assembly**. The meetings of the General Assembly shall be ordinary and extraordinary. The Assembly shall meet in ordinary session once a year within **six months** of the end of the financial year.

The General Assembly may meet on an extraordinary basis:

- 1. At the initiative of the President or the Board of Directors.
- 2. At the request of a number of members representing 20 % (twenty percent) of the total number of members. The request shall be made in writing to the Board of the Association and shall contain a proposal for the agenda. In this case, the Board of Directors shall be required to convene the Extraordinary Assembly within 60 days of the request.

## Article 17. Convocation.

1. The convocation of the General Assembly and the agenda of the Assembly shall be published on the Association's WEB page <a href="www.uipan.org">www.uipan.org</a>, which must be held at least twenty days before the meeting and until the day of the meeting.

The announcement shall present in detail the agenda, place, date and time of the meeting.

At least 20 days shall elapse between the convocation and the day of the meeting is to be held. It may also be stated whether or not the date and time at which the meeting is to be reconvened, the date and time at which the second meeting shall be convened, but no less than half an hour may elapse between the two.

However, in addition to the publication on the Association's website, the Board of Directors may send the call for applications by e-mail to all members.

2. The Board of Directors may, when the circumstances are necessary, issue announcements of General Assemblies to be held without the physical assistance of the members or their representatives and on an exclusively telematic basis

Attendance at General Assemblies electronically is possible in those General Assemblies convened in face-to-face mode and when the matters to be dealt with are of particular interest accordingly to the Board of Directors.

In order for the Assembly to be held exclusively online or to attend a physical assembly electronically, the identity and standing of members and their representatives and the participation of all attendees in the meeting must be guaranteed by appropriate means of distance communication, such as audio or video, supplemented by the possibility of written messages during the assembly, both in order to exercise in real time the right to speak, information, proposal and vote, and to follow the interventions of other attendees by the means indicated. The notice of invitation shall state the procedures to be followed for the registration and training of assistants, in order to exercise their rights and for the appropriate proceedings of the Assembly.

**Article 18. Establishment of the General Assembly**. General assemblies, both ordinary and extraordinary, shall be validly constituted at the first call when one third of the numbered members entitled to vote are present and in the second call, present or represented, irrespective of the number of members with voting rights.

**Article 19.** Decisions shall be taken by a simple majority of the persons present or represented, where the votes in favour of the numbered members exceed the negative votes (no null or blank votes or abstentions shall be taken into account for this purpose).

A qualified majority of three fifths of the persons present or represented with the right to vote shall be required for:

- a) Dissolution of the entity.
- b) Amendment of the Statutes.
- c) Provision or disposal of fixed assets.
- d) Remuneration of the members of the representative body where this is justified by extraordinary dedication.

Representation to attend the Assembly shall necessarily be carried out by a person who has the status of a sympathetic partner or numerary and must be signed in writing with the expression of the legal identity document of the person represented. In order to be entitled to vote, they must be numbered associates and kept up to date with the payment of fees.

## **CHAPTER II: Board of Directors.**

**Article 20. Board of Directors**. The Association shall be managed and represented by a Board of Directors consisting of at least five members and a maximum of fifteen members. They shall be appointed and revoked by the General Assembly and their term of office shall be for a period of **three** years.

To be elected a member of the Board of Directors, the associate must be a numerary associate.

Members of the Board of Directors who have exhausted the term for which they were elected shall continue to hold their positions, from their appointment until the moment of acceptance of those who replace them.

Nominations for members of the Board of Directors shall be made by closed lists composed of the names of the candidates to be submitted to the UIPAN Secretariat five days prior to the holding of the Assembly that will elect them.

The President of each candidacy must present his programme and projects to the General Assembly before being elected by the attendees.

**Article 21. Composition**. The members of the Board of Directors shall elect among them a President, one or more Vice-Presidents, a Secretary, a Treasurer. The others appointed shall be Vocals.

**Article 22. Discharges of the Board of Directors**. The members of the Board of Directors may terminate for voluntary resignation communicated in writing to the Board of Directors, for failure to comply with the obligations entrusted to them and due to the expiration of the term of office. In case of vacancy, this will be covered by the time remaining until the end of the position by the person appointed unanimously by the remaining members of the Board of Directors, until its confirmation by the Assembly.

**Article 23. Reunions**. The Board of Directors shall meet when the President deems appropriate, and at the initiative or request of the Vice-President or three other members. In any case, it must meet at least three times a year, without more than five months from the last meeting.

It shall be constituted when half plus one of its members attends and in order for its agreements to be valid they must be taken by a majority of votes, the President has a casting vote in the event of a tie.

The Board of Directors may agree in writing and without session.

In addition, the Board of Directors may validly adopt agreements in sessions conducted by telematics when half plus one of its members are reonnected online, of which the secretary will take point o whoever exercises the duties of the secretary.

**Article 24. Powers of the Board of Directors**. The powers of the Board of Directors shall be extended, in general, to all acts specific to the purposes of the Association, provided that they do not require, according to these Statutes, expressed authorisation of the General Assembly.

Particular powers of the Board of Directors are:

a) Organise the social activities and carry out the economic and administrative management of the Association, agreeing to carry out the appropriate contracts and acts.

- b) Implement the agreements of the General Assembly.
- c) Formulate and submit for approval by the General Assembly the balance sheets and annual accounts.
  - d) Resolve on the admission of new partners.
  - e) Appoint delegates for a certain activity of the Association.
- f) Any other power other than the exclusive competence of the General Assembly of members.
- g) Take measures and promote the necessary activities for the fulfilment of the purposes of the Association.
- h) Carry the judicial and extrajudicial representation of the Association, being able to exercise, the President of the Board of Directors the following powers:
- 1. Buy, sell, dispose of and swap, all kinds of property, whether movable or immovable, semovable, merchandise, securities, effects, concessions and rights of movable and immovable rights, setting the terms, prices and other conditions which it deems appropriate; establish, execute and waive rights of scoring and retraction and actions and suspensive or resolutional conditions and cancel them in their day. In order to be able to sell, dispose or exchange real estate, the consent of the General Assembly of the Association will be necessary,
- 2. Administer in the broadest terms, movable or immovable property of the Association, make declarations of new construction, demarcations, moldings, groupings, aggregations, segregations, ordinations, material divisions, parcels and alterations of estates, corrections and clarifications of entries in the Property Registry; promote and follow domain records and notoriety records and request all kinds of registrations, preventive annotations and their cancellations in any Property Registry. Approve and amend Statutes and statutory clauses of communities of owners in Horizontal Property Regime.
- 3. To conclude, modify, resolve and terminate leases, sublease, transfer of business premises and any other assignments of use and enjoyment.
- 4. Constitute, replace and subrogate, qualify, reduce, expand, accept, postpone and cancel mortgages and other liens or rights in rem on the Association's assets.
- 5. Give and take money on loan or participation account, with or without interest, pledge, mortgage and other guarantees and under all kinds of conditions; buy, sell, alienate, pledge and deposit effects, securities, securities of all kinds, to all kinds of people and in all kinds of banks and credit institutions, including the Bank of Spain and its branches and in the Cajas de Ahorro.
- 6. Participate in the formation of Associations or companies of any order, subscribe shares, disburse them in whole or in part, draw up Statutes and

approve them. Appoint and accept positions, confer and accept powers and delegations of powers in the Associations and Companies that are constituted, but with regard to this power limited to those Associations with an object identical or similar to that of the present.

- 7. Represent the Association and attend General Meetings and meetings of administrative bodies, voting or using its vote in the sense it deems appropriate, including, accepting and renouncing positions and powers, functions and delegations of powers.
- 8. Treat, compromise and enter into agreements and commitments regarding any matters, rights, actions, debts, issues and differences that interest the Association, whether or not subject to the decision of arbitrators.
- 9. Open, follow, dispose of, liquidate and cancel current and forward accounts, and savings books and credit accounts, in all kinds of official or private banks and credit institutions, including in the Banco de España, as well as in the Cajas de Ahorros and credit unions or similar establishments and both in the central offices of the above institutions, as well as in all their delegations, branches or agencies, issuing for that purpose stubs, cheques, payment and transfer mandates; request and conform to statements of accounts.
- 10. Release, accept, endorse, indorse, discount, negotiate, intervene, indicate, collect, pay and protest for lack of acceptance or payment or for greater security, bills of exchange, cheques, promissory notes, receipts and other drawing and credit documents.
- 11. Constitute, accept, extend, withdraw and cancel deposits and consignments of cash, securities and effects of all kinds, in any official or private bodies or entities, including in the Caja General de Deposits and Banco de España in Madrid, and in any other location, and, in any Bank or Savings Bank.

Constitute, accept, modify and cancel all types of bonds and guarantees, even in favor of third parties.

- 12. Attend and take part in tenders and auctions and auctions-concours, whether voluntary, judicial and administrative of goods, works, public services and administrative concessions, before all kinds of public and private authorities and bodies, being able to record prior deposits and bonds, formulate and improve positions, assign auctions, request the award of goods in or for payment of all or part of claimed claims, approve settlements of charges, formalise provisional and final bonds and withdraw them, record the price or amount of the auctioned and awarded and award and subscribe the contracts that proceed as a result of the auctions in which it has taken part, including the corresponding Public Scriptures, may also intervene in the incidents of all classes that may originate and in a special way claim, receive and collect at the corresponding public or private offices or where appropriate, the sums that as the price of the works or supplies, amounts of contracts or otherwise, must be paid to the Association, giving the appropriate receipts and letters of payment.
- 13. Conclude service contracts, work executions, deliveries and supplies, by way of tenders, auctions or directly, to set their prices, deadlines and other conditions; comply with and enforce these contracts.

14. Collect and pay all kinds of amounts to be received or satisfied by the Association, whether from individuals or from any kind of public or private entities, including Ministries and Official Agencies, whether state, provincial, local and parastatal, as well as from any of its dependencies, without limitation of amount, and whatever the cause of the right or obligation of the Association, signing for that purpose payment letters, receipts, invoices and issuances. Collect coupons, dividends and the amount of amortised securities.

Request the return of undue income. Clear accounts, fix and finalise balances and formalise receipts and discharges.

Recognise all types of credits or debts for or against the Association.

- 15. To manage and demand from the Authorities, officials, corporations, offices of the State, Province, Municipalities, Trade Unions, Customs, Prosecutor's Offices, Finance Delegations and, in general, in all kinds of public and private entities and offices, the opening, processing, knowledge and resolution of all the files that affect the Association, as well as everything related to its assets and businesses, to appear for all these, before any orgnisation and offic, presenting the documents that are necessary and resorting to those provided that they fall if they are considered harmful in the appropriate way, whether administrative or economic-administrative.
- 16. Intervene on behalf of the Association in insolvency proceedings, withdrawal and waiting proceedings, bankruptcies and suspensions of payments, as well as in extrajudicial meetings of creditors, with the power to request the inclusion, reduction and exclusion of claims, attend creditor meetings and vote for or against the proposals submitted, and accept in favour of the Association, all kinds of bonds, security bonds and personal guarantees, pledges or mortgages to the security of the payment of credit or debts and cancel them, appoint and challenge experts, perform the positions of Trustees in insolvency proceedings and bankruptcy, judicial administrator in any trial, and judicial intervener in suspension of payments files, exercising the powers that the law permit.
- 17. Represent the Association as a defendant or in any other concept in judicial matters, whether civil, of voluntary or contentious jurisdiction, criminal, labor, administrative or economic contentious, before the Courts and Ordinary and Special Courts, including Territorial Hearings and Supreme Court, initiating, answering and following through all its procedures, all kinds of actions, appeals and appeals, including those of cassation and review.

Confer powers on behalf of Lawyers and Procurators of the Tribunals with the ordinary powers of the general powers for lawsuits and special ones that they deem appropriate, including to formalise criminal disputes and revoke them. Enter into transactions on disputed matters, cancel or consent to the cancellation and lifting of any embargoes that have been blocked in favour of the Association; desist and depart from actions and appeals and make all kinds of declarations and ratifications. Acquitting positions before all kinds of Courts and Tribunals..

18. Direct the commercial organisation of the Association and its businesses, receive and sign all correspondence of the Association, collect from Customs, railways, ships, telegraphs and other points, all kinds of goods, shipments, packages, letters, and, in general, all kinds of objects addressed to it, including postal packages, certificates, postal and telegraphic orders.

- 19. Dictate and approve the Regulations of Internal Regime, appoint, suspend and separate the employees, agents and all personnel attached to the services of the Association, determine their powers and duties and fix their salaries, payments and remuneration.
- 20. Formulate and accept projects, budgets, studies and specifications. Obtain any trademarks, patents and privileges and waive them in whole or in part. Apply for permits and administrative concessions of all kinds.
- 21. To take out insurance against all kinds of risks, including accidents at work or social security, to collect compensation, subscribing for that purpose policies with insurance entities, or mutuals of any kind. Hire transportation of all kinds.
- 22. Make, receive and complete demands, notices of any court or any notary or of any other order and request and obtain copies, even authorised, of any deeds granted by the Association or in which it may have legal interest.
- 23. To seize the previous powers, without prejudice to the subsistence of them in it, by granting the corresponding powers in favor of the person or persons it deems necessary and with the powers that, in each case, it deems appropriate.
- **Article 25. President.** The President shall have the following powers: Legally represent the Association in courts and outside the court, and before all kinds of public or private organisms; convene, chair and adjourn the meetings of the General Assembly and the Board of Directors, as well as direct the deliberations of both; order payments and authorise with signature documents, acts and correspondence; adopt any urgent measure that the good progress of the Association requieres or in the development of its activities is necessary or desirable, without prejudice to subsequently giving an account to the Board of Directors.
- **Article 26. Vice President**. The Vice-President shall replace the President in the absence of him, and shall have the same powers as him.
- **Article 27. Secretary**. The Secretary will be in charge of the management of the purely administrative work of the Association, issue certifications, keep the books of the Association legally established and the file of associates, and will guard the documentation of the entity, causing them to proceed to the communications on the appointment of Boards of Directors and other social agreements inscribed to the corresponding Registries, as well as the fulfillment of the documentary obligations in the terms that legally correspond.
- **Article 28. Treasurer.** The Treasurer shall collect and guard the funds belonging to the Association and comply with the payment orders issued by the President.
- **Article 29. Vocals.** The Vocals will have the duties of their position as members of the Board of Directors, as well as those that are born from the delegations or working committees entrusted by the Board itself.

## **CHAPTER III: Advisory Committee**

**Article 30.** It shall be formed by the founding members who have signed the public deed of constitution of UIPAN, they will be neat members of this body, provided that they are affiliated with UIPAN. Members of the Advisory Committee who have previously been a member of the Board of Directors and who are nominated by the President and approved by the General Assembly shall also form part of the Advisory Committee.

Exceptionally, members of the Assistant Advisory Committee of Notaries and other professionals who do not meet the requirements of the previous paragraph may be appointed, due to their professional career and corporate prestige, the Board of Directors and the General Assembly deem it appropriate to be included in that Committee, requiring the unanimity of the Board of Directors.

The Advisory Committee shall have a President and a Secretary, who shall draw up the deliberations adopted by the Advisory Committee and which shall be forwarded to the Secretary of the Board of Directors.

The Advisory Committee shall meet when convened by the President of UIPAN, at least once a year, and its mission is purely consultative.

The members of the Advisory Committee shall be informed of the agreements adopted by the Board of Directors.

Likewise, the members of the Advisory Committee may exercise tasks of representation of the Association, when they are expressly appointed for this purpose by the Board of Directors.

The members of the Committee may hold the Chair of the Working Commissions, when they are proposed for this purpose by the Board of Directors.

The President of the Steering Board may invite the President or any other member of the Advisory Committee to its meetings.

### **CHAPTER IV: Work Commissions.**

**Article 31.-** All Working Commissions shall be chaired by a member of the Board of Directors or by a member of the Advisory Committee, nominated for that purpose by the Board of Directors. In any case, all members of the Board of Directors and the Advisory Committee may be an active member of any of the Commissions.

The Board of Directors shall appoint the composition of the different Commissions, which shall be accountable for their activities to that body.

## TITLE III. ECONOMIC REGIME

- **Article 32. Resources.** The economic resources provided for the development of the purposes and activities of the Association shall be the following:
- a) Quotas of the numerus members, periodic or extraordinary, where appropriate.

- b) Grants, donations, legacies or inheritances that could be received legally by associates or third parties. The acceptance of the inheritances or legacies is responsibility of the Board of Directors and their resignation from the General Assembly.
  - c) Any other lawful remedy.
- d) All numerical affiliates will be able to know the economic situation of the Association, being able to have access to UIPAN's accounting. To do this, they must request it in writing to the Treasurer of the Association, who within a maximum period of thirty days will summon the member in question at the offices of the Association to show him the documentation and give him all the necessary accounting explanations. In any case, the Board of Directors will always seek accurate accounting transparency while preserving confidentiality and data protection.
- **Article 33. Social Fund**. The Association at the time of its establishment has no Social Fund.
- **Article 34. Exercises**. The associative and economic year will be annual and its closure will take place on December 31 of each year.

### TITLE IV. DELEGATIONS

**Article 35.** The Association may, by agreement of its Board of Directors, establish territorial delegations as it deems necessary for the full development of its purposes.

## TITLE V. DISSOLUTION OF THE ASSOCIATION.

- **Article 36. Dissolution**. It shall be dissolved voluntarily when so agreed by the Extraordinary General Assembly, convened for that purpose.
- **Article 37. Liquiding Commission**. In case of dissolution, a settlement commission shall be appointed which, once the debts have been extinguished, and if there is surplus liquidation, shall allocate it for purposes which do not call into question its non-profit nature.